Transforming the Global Information Landscape

44th IAMSLIC Annual Conference
6th AFRIAMSLIC Regional Meeting
21-25 October 2018
Entebbe, Uganda
Welcome! Nkwanirizza! Karibu! Bienvenue! Ahlan wa Sahlan! Herzlich Willkommen! Bienvenido! Mabuhay!
The planning committee of the 44th Annual Conference of the International Association of Aquatic and Marine Science Libraries and Information Centers (IAMSLIC) welcomes you to Entebbe, Uganda in conjunction with the AFRIAMSLIC Regional Group Meeting.

IAMSLIC Officers

President (2017-18)
David Baca  
*Texas A&M University at Galveston*  
*Jack K. Williams Library*

President-elect (2018-19)
Jeanine Scaramozzino  
*California Polytechnic State University*  
*Kennedy Library*

President-elect (2019-20)
Stephen Alayon  
*SEAFDEC Aquaculture Department Library*

Secretary (2017-19)
Brian Voss  
*U.S. NOAA Library*

Treasurer (2016-18)
Kristen LaBonte  
*University of California Santa Barbara Library*

Past-President (2016-17)
Steve Watkins  
*California State University, Monterey Bay, Library*

Host

Alice Endra  
*National Fisheries Resources Research Institute*  
*Jinja, Uganda*
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Tubasanyukidde!

On behalf of the Board of the International Association of Aquatic and Marine Science Libraries and Information Centers it is a pleasure to welcome you to Entebbe, Uganda for the 44th annual meeting of IAMSLIC and the 6th meeting of AFRIAMSLIC.

The theme of this year’s conference is transforming the global information landscape. We will gain insights on sharing and managing marine and aquatic science data, information and knowledge and its retrieval, renewal and use. How are we adopting, negotiating, repelling, embracing and developing strategies to provide the best possible knowledge and information services within the context of constantly changing information formats and expanding information to a global and diverse consumer base?

We hope that you will find this conference rewarding, informative and fun. We are excited to meet new friends, learn new cultures and have a great time. IAMSLIC is a unique organization and we want to inspire you in your career, in your workplace and with your IAMSLIC family. Enjoy!

David Baca, President
Jeanine Scaramozzino, President-elect
Stephen Alayon, President-elect
Kristen LaBonte, Treasurer
Brian Voss, Secretary
Steve Watkins, Past-President
Alice Endra, Local Host

Acknowledgements

A huge thank you to everyone who helped make this year’s conference a success. The Program Planning Committee was generous with their time and expertise. Thanks to Alice Endra, Jeanine Scaramozzino, Stephen Alayon, Kristen LaBonte and all of the local hosts in Uganda. IAMSLIC volunteers have made this year a special pleasure. Thanks to Angela Clark-Hughes, Arame Keita, Hannah Russell, Maureen Nolan, Bart Goossens and Sara Yusta with additional help from Keri Baker, Michelle Leonard and Sally Taylor. Your work makes this conference extraordinary. Thanks also to Alisa Lazear for handling all the social media for the conference. As always our corporate sponsors and partners were wonderful. Thanks to Ian Stewart and Inter-Research, Peter Pissierssens at our UNESCO partner IODE, Maria Kalentsits at ASFA and our local sponsors NARO and NaFIRRI.
Conference Partners and Sponsors

IAMSLIC gratefully acknowledges the support of the following partners and sponsors whose generous contributions have enabled us to support conference events and member participation.

Inter-Research Science Center

National Fisheries Resources Research Institute

Aquatic Sciences and Fisheries Abstracts

International Oceanographic Data and Information Exchange

National Agricultural Research Organisation
CONFERENCE SCHEDULE

Sunday, October 21

1030-1330   Aquatic Commons Work Party - Imperial Botanical Beach Hotel
1330-1500   Executive Board Meeting I
1600-1800   Welcome Reception – Imperial Botanical Beach Hotel hosted by NaFIRRI

Monday, October 22

0830-0900   Registration and speaker setup
0900-0930   Welcome: Dr. David Baca, President IAMSLIC
0930-1030   Official opening of the conference by Minister for Agriculture, Animal Industry and Fisheries (MAAIF) Hon. Christopher Kibanzanga, Director General of the National Agriculture Research Organization Dr. Ambrose Agona and Director of National Fisheries Research Institute, Dr. Anthony Taabu-Munyaho.
1030-1130   Keynote – Professor Maria G.N. Musoke. The management and use of information in a changing environment
1130-1145   Tea/Coffee Break/ Group Photos
1145-1200   Maria Kalentsits: FAO ASFA Secretariat Update
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1200-1300 Lunch

1345-1415 **Bouchra Bazi and Rachida Houssa**: *Analysis of the Documentary Information of Scientific and Technical Research of the Moroccan Marine Environment*

1415-1445 **Assane Fall**: *The Role of Marine Libraries in ODINAFRICA: Development of oceanographic research in Africa*

1445-1515 **Olivia Karin Diehr and Christian Heene**: *Nationwide “publish and read” Agreements with Publishers – the German Projekt DEAL*

1515-1545 Tea/Coffee Break – Guin Auction Open

1545-1615 **Ian Stewart**: *Inter-Research Science Center*

1615-1715 IAMSLIC Business Meeting I

**Tuesday, October 23**

0830-0850 Registration and speaker setup

0850-0900 Morning Welcome

0900-0930 Keynote – **Dr. Samson Abura**, Lake Victoria Fisheries Organization

0930-1000 Morning Tea/Coffee Break (early)

1000-1100 **Mary Markland, Dave Baca, Kristen LaBonte, and Angela Clark-Hughes**: *From Drips to Tsunamis: planning for disasters in your library*

1100-1130 *Library Updates: Challenges and Best Practices*

1130-1230 Lunch (early)

1230 Gather in Hotel Lobby

1300 Leave Hotel

1300-1830 Visit to Uganda Wildlife Conversation Education Centre (UWEC), Namugongo

1830 Estimated arrival back at hotel. Dinner on your own.

**Wednesday, October 24**

0830-0850 Registration and speaker setup

0850-0900 Morning Welcome

0900-0930 **John Walakira** – World Aquaculture Society, Africa Chapter

0930-1000 **Andreas H.L.T Hainghumbi**: *Namibia Marine Data Collection*

1000-1030 Tea/Coffee Break

1030-1100 **Stephen B. Alayon, David Baca, and Jeanine Scaramozzino**: *Succession Planning in IAMSLIC and in Aquatic and Marine Libraries*
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1100-1200 IAMSLIC Business Meeting II/Executive Board Panel
1200-1300 Lunch and Committee Meetings
1300-1330 Geoffrey Francis Salanje: Strategies for Providing Access to Information No Matter the Location, Technological Access, and Patron: A case for Malawi
1330-1400 Coffi Ferdinando Rock Gbedo: Access to Marine and Aquatic Sciences Information in Benin Republic
1400-1430 Caroline Kobusingye and Onan Mulumba: Digital Access to Research
1430-1500 Tea/Coffee Break/Guin Closes
1500-1530 Joint IODE-IAMSLIC Group of Experts in Marine Information Management in a Transitional Capacity: Sally Taylor (presenter), Wenjing Dong, Heike Lust, Saida Messauodi, Pauline Simpson, Aida Sogaray, Jennifer Walton: IODE Associate Information Units: a new opportunity for marine information managers to participate at the global level
1530-1630 Executive Board Meeting II
1730-2100 Banquet- Imperial Golf View Hotel (including entertainment from the local dance troupe, Kiika troupe, covering all the traditional dances of Uganda) generously hosted by Inter-Research

Thursday, October 25

0830-0900 Registration and speaker setup
0850-0900 Morning Welcome
0915-0945 Cheikh Ibrahima Sakho: Inside the Scientific Paper
0945-1000 Arame Ndiaye Keita: Development of and Introduction to the New AFRIAMSLIC Regional Group Website
1000-1030 Morning Tea/Coffee Break/Guin Distributed
1030-1130 Olivia Diehr: Steps to Success
1130-1200 Angela Clark-Hughes: IAMSLIC 45: Welcome to Texas
1200-1215 Announcement of new President 2020-21/2021 Conference Location/Close conference
1215-1300 Lunch
1300-1700 AFRIAMSLIC Regional Meeting (1430-1500 Tea/Coffee Break)
Friday, October 26

Optional tour of Source of River Nile, Jinja, Bujagali Falls and boat cruise on Lake Victoria. Lunch generously provided by NaFIRRI

The bus will leave the hotel at 0730 sharp. Estimated arrival back at hotel 1900

ATTENDEES

Stephen Alayon
SEAFDEC Aquaculture Department Library
Philippines
sbalayon@seafdec.org.ph

Leonel Arao
National Institute of Hydrography and Navigation
Mozambique
leonellarao@gmail.com

David Baca
Texas A&M University
United States
bacad@tamug.edu

Dorothy Barr
Harvard University (Ret.)
United States
dorbarr2@gmail.com

Bouchra Bazi
Institut National de Recherche Halieutique
Morocco
bouchrabazi@gmail.com

Angela Clark-Hughes
University of Miami Rosenstiel School of Marine and Atmospheric Science
United States
aclark@rsmas.miami.edu

Olivia Diehr
Leibniz Institute for Baltic Sea Research Library
Germany
olivia.diehr@io-warnemuende.de
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**Alice Endra**  
National Fisheries Resources Research Institute (NaFIRRI)  
Uganda  
aendra2000@yahoo.co.uk

**Assane Fall**  
Mauritanian Institute of Oceanographic Research and Fisheries (IMROP)  
Mauritania  
assanefallus@gmail.com

**Cofi Gbedo**  
Institut de Recherches Halieutiques et Oceanographiques du Bénin  
Benin  
rockderstein@gmail.com

**Andreas Hainghumbi**  
National Marine Information and Research Centre (NatMIRC)  
Namibia  
dozquin@gmail.com

**Maria Kalentsits**  
Food and Agriculture Organization of the United Nations  
Italy  
maria.kalentsits@fao.org

**Arame Keita**  
Direction des Pêches Maritimes  
Senegal  
arame.keita@gmail.com

**Caroline Kobusingye**  
Makerere University  
Uganda  
ckobs.angel@gmail.com

**Kristen LaBonte**  
University of California Santa Barbara  
United States  
klabonte@ucsb.edu

**Mary Markland**  
Oregon State University Guin Library  
United States  
mary.markland@oregonstate.edu

**Onan Mulumba**  
Makerere University  
Uganda  
omulumba@gmail.com
Cheikh Sakho
Institut Mauritanien de Recherches Océanographiques et des Pêches
Mauritania
sakhocheikh@gmail.com

Geoffrey Salanje
Lilongwe University of Agriculture and Natural Resources
Malawi
gsalanje@bunda.luanar.mw

Ian Stewart
Inter-Research
Germany
ian.stewart@int-res.com

Sally Taylor
University of British Columbia Woodward Library
Canada
sally.taylor@ubc.ca

Brian Voss
National Oceanic and Atmospheric Administration (NOAA) Seattle Library
United States
Brian.voss@noaa.gov

Helen Wibley
Food and Agriculture Organization of the United Nations (Ret.)
Italy
helwib@tin.it

Speakers
Hon. Christopher Kibanzanga
Dr. Ambrose Agona
Dr. Anthony Taabu-Munyaho
Prof. Maria Musoke
Dr. Samson Abura

Guests
Dr. Winnie Nkalubo
Eva Mutongole Wamala
Simonetta Picca
James Scaramozzino
Nicole Brophy
Brian Wooton
Beth Zirngible
John LaBonte
First Business Meeting Agenda

1. Call to Order
2. Introduction of Parliamentarian
3. Approval of the Agenda
4. Approval of Minutes from the 43rd Annual Meeting in Honolulu, Hawaii
5. President’s Report
6. Treasurer’s Report
7. Annual Reports from Committees
   a. Aquatic Commons
   b. Bylaws
   c. Website and Communications
   d. Archivist
   e. Proceedings Editor
8. Regional Reports
   a. SAIL
   b. AFRIAMSLIC
9. Business from the Executive Board
10. New Business
11. Adjournment

Second Business Meeting Agenda

1. Call to Order
2. Introduction of Parliamentarian
3. Approval of the Agenda
4. Annual Reports from Committees
   a. Site Selection
   b. Nominating/Membership
5. Regional Reports
   a. Cyamus
   b. EURASLIC
   c. LARG
   d. Pacific Islands
6. New Business and Election Results
7. Installation of New Officers
8. Acknowledgement of 2017-18 Officers
9. Invitation of Port Aransas, Texas
10. Adjournment
First Executive Meeting Agenda

1. Call to Order
2. Introduction of Parliamentarian
3. Approval of the Agenda
4. Approval of the 2017 Executive Board Meeting
5. President’s Report
6. Treasurer’s Report
7. Annual Reports from Committees
   a. Aquatic Commons
   b. Bylaws
   c. Website and Communications
   d. Archivist
   e. Proceedings Editor
   f. Site Selection
   g. Nominating/Membership
8. Regional Reports
   a. SAIL
   b. AFRIAMSLIC
   c. Cyamus
   d. EURASLIC
   e. LARG
   f. Pacific Islands
9. New Business
10. Adjournment

Second Executive Meeting Agenda

1. Call to Order
2. New Business
3. Adjournment
Treasurer’s Report (October 1, 2017-September 31, 2018)

BEGINNING BANK BALANCE (Oct. 1, 2017) $ 80,406.40

INCOME

- Membership Dues $ 9,474.40
- Guin Donations $ 2,219.00
- 2017 Honolulu Conference Income $ 8,651.45
  - Note: more deposited before fiscal year start
- 2018 Entebbe Conference Income $ 3,398.85
  - Note: more deposited after fiscal year close
- 2018 SAIL Conference Income $ 3,078.85

TOTAL INCOME $ 26,822.55

EXPENSES

- Regional Group Allocations $ 1,120.00
  - AFRIAMSLIC $(728.00)
  - Cyamus $ 1,120.00
  - EURASLIC $(1,232.00)
  - LARG $(784.00)
  - PIRG $(896.00)
  - SAIL $(1,232.00)
- Regional Group Expenses $ 3,446.74
  - AFRIAMSLIC $ 0.00
  - EURASLIC $ 0.00
  - LARG $ 0.00
  - PIRG $ 0.00
  - SAIL $ 3,446.74
- 2017 Honolulu Conference Expenses $ 16,746.46
  - Note: more expenses incurred before fiscal year start
- 2017 Travel Grants $ 4,942.56
- Grants for IAMSLIC Representation at other events $ 2,283.78
- 2018 Entebbe Conference Expenses $ 385.00
  - Note: more expenses to come after fiscal year close
- 2018 Officer Travel Grants $ 1,042.98
- Bank Fees & Credit Card Fees $ 533.50
- Oregon Department of Justice Fees for taxes $ 59.00
- Webhosting $ 303.25
- Office Expenses $ 9.49
- RegOnline Administrative Fees $ 1,384.60

TOTAL EXPENSES $ 32,257.36

ENDING BANK BALANCE (September 30, 2018) $ 74,971.59
ENCUMBERED FUNDS

- IAMSLIC 2018 Grants/Guin Funds $ 1,756.56
  - Note: $420 of this is from unaffiliated grants that were unclaimed
- IAMSLIC 2018 Grants/Barrick Funds $ 1,478.00
- IAMSLIC Officer Travel Grants $ 4,156.29
  - Note: $2830.67 was carried over from unused funds last year
- AFRIAMSLIC $ 1,488.78
  - Note: $1122.00 was expended for IAMSLIC 2018 registrations
- EURASLIC $ 2,202.36
- LARG $ 1,741.00
- PIRG $ 4,348.27
- SAIL $ 4,768.30
- Aquatic Commons Fund $ 3,220.07
- Barrick Guin Donation $ 18,023.63

TOTAL ENCUMBERED $ 43,183.26

TOTAL AVAILABLE FUNDS $ 31,788.33

2017 Honolulu Conference Loss (spanning 2 fiscal years) $ 3,873.26

BANK BALANCES: October 3, 2018

- Wells Fargo – IAMSLIC $ 74,971.59
- Wells Fargo – Cyamus $ 8,178.37
- Wells Fargo – Cyamus Market Rate Account $ 300.18
PRESENTATION AND PANEL ABSTRACTS

Stephen Alayon, David Baca, and Jeanine Scaramozzino: Succession planning in IAMSLIC and in aquatic and marine libraries.

Some IAMSLIC members have retired, and inevitably some will be retiring soon. The organization and their libraries will soon face open positions. This study will investigate how IAMSLIC member libraries respond to the need to prepare and develop future leaders in the organization and in their libraries. The study aims to document programs or activities in team building, recruitment and selection process for leaders and managers, “growing your own” leaders, and best practices in succession planning. The study aims to determine how IAMSLIC member libraries address leadership transition and transform services and staffing. It also aims to consolidate the concerns, opinions, and suggestions on how to sustain the IAMSLIC as an organization and continue the legacy of excellent leadership and continued cooperation among members. It will investigate the willingness, interests, and potentials of members to serve on a committee and the executive board. The information gathered could serve as the basis for training and mentoring programs for future IAMSLIC leaders and library directors.

Bouchra Bazi, Rachida Houssa. Analysis of the documentary information of scientific and technical research of the Moroccan marine environment.

Since the beginning of the first decade of this century, the Moroccan scientific and technical media scene has witnessed a great development in the production of information favored by the evolution of information and communication technologies. The modernization and equipment in communication infrastructures of Moroccan institutions specialized in the production and the diffusion of the information contributed to the radiation of the research works in marine sciences. The results of these institutions' efforts are presented in several products, in particular, the portals of national institutes and documentation centers and their databases, which include their archives and archives of universities and scientific and technical institutes. This work proposes a look at the contribution of information and documentation systems in the creation and dissemination of Moroccan scientific and technical information in the marine environment. We will try to give a general overview of all existing Moroccan infrastructures and a detailed statistical analysis on the type of existing information, whether open source or restricted.

Olivia Karin Diehr, Christian Heene. Nationwide “publish and read” agreements with publishers – the German Projekt DEAL.

The Projekt DEAL is a consortium of German libraries, universities, and research institutions with started negotiations with the publisher Elsevier in 2016. DEAL wants to set up nationwide “publish and read” agreements with publishers. By paying a lump sum to cover publication costs, all papers authored by German-based researchers would be published open access. This new payment model would certainly have a global impact. Besides Elsevier, there are ongoing negotiations with the publishers SpringerNature and Wiley. We will introduce the recent developments. It will be discussed whether DEAL could be a model for other IAMSLIC libraries.
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Assane Fall. The role of marine Libraries in ODINAFRICA: Contributions to the development of oceanographic research in Africa - the case of researchers.

The ODINAFRICA project participated in training in the management of marine information librarians, the creation of a pan-African network of National Oceanographic Data Center (NODC), product development and targeted services for national and regional end users in African countries. Currently, over 40 marine-related institutions in 25 African countries, including Mauritania, have tried to address the challenges faced in access to data and information for coastal management. The NODC of Mauritania was established in 2001 under the Mauritanian Institute of Oceanographic Research and Fisheries (IMROP). The IMROP library has developed several products and services such as ODINAFRICA NODC and project websites, newsletters and brochures, ocean data catalogues (metadata), library catalogues, and directories of experts and institutions. IMROP's librarians also participated in several training sessions on the management of marine information. In this paper, we first show that the project has strengthened capacity in marine library management and also in the provision of information at the library of IMROP. A questionnaire administered to twenty researchers at IMROP showed us how they used the different services and products available to them through the ODINAFRICA project. We also raise several questions to the end of the project, including the maintenance of the various services and databases.


Information production in our societies is getting more and more breathtaking. In Benin Republic, Marine and aquatic information is produced by many organizations such as the Ministry of Agriculture and Fishery, Institut de Recherches Halieutiques et Océanologiques du Bénin (IRHOB), Faculty of Sciences and Technic of Abomey-Calavi University, etc. It is clear that the functioning of those institutions will be affected by diverse types of information. What do we do to meet the growing information needs of these users? This paper lays emphasis on tactics used by the library of Benin Institute for Halieutic and Oceanographic Research (IRHOB) not only in following the national rhythm of information production in the field but also in providing its users with the appropriate information.

Andreas HLT Hainghumbi. Namibia Marine Data Collection.

The paper will give an overview regarding to how the National Marine Information Research Centre (NatMIRC) collects its data's and the functions of such data's. This will include brief description of data collecting techniques used or applied by NatMIRC Scientists and the processes involved in transforming such data into information and the functions/role of such information thereafter.

Arame Ndiaye Keita. Development and Introducing to the new website project of the Regional Group of IAMSLIC for Africa- AFRIAMSLIC.

AFRIAMSLIC is the regional group of the International Association of Aquatic and Marine Science Libraries and Information Centers (IAMSLIC) for Africa. IAMSLIC provides a forum for sharing ideas and resources within the various aquatic and marine science disciplines. IAMSLIC has six regional groups: AFRIAMSLIC, Cyamus, EURASLIC, Grupo Regional Latino Americano, Pacific Islands, and SAIL. AFRIAMSLIC aims to exchange and explore ideas and issues of mutual concern through cooperation within Africa and to build strong links with other national, regional and international aquatic and marine science libraries and information networks. To enhance communication and resources sharing among members of the group and increase better access to information resources, an AFRIAMSLIC website will
be developed under WordPress and hosted by IAMSLIC. The basic framework of the website is already created. The next steps will be the configuration and customization of the site as well as adding new content. The paper will report on the success and the challenges in the development of the website.

Mary Markland, David Baca, Kristen LaBonte, Angela Clark-Hughes. *From Drips to Tsunamis: Planning for Disasters in Your Library.*

Disasters strike every area of any country and affect libraries, large or small. From a water leak to something big like an earthquake, hurricane or fire, libraries need to have a plan of action for an effective response. Our panel discussion will include librarians who have survived a disaster along with librarians who live in potentially hazardous areas. We will discuss disaster plans from a number of institutions of different sizes, collections, and budgets, as well as provide some best practices and resources for creating or updating your own plan.

Cheikh Ibrahima Sakho. *Inside the scientific paper.*

*Résumé Français:* Le chercheur a une relation “charnelle” avec la publication scientifique. C’est en effet à travers l’article qu’il communique ses résultats et c’est à travers son écrit qu’il est évalué et l’évolution de sa carrière en dépend profondément. Jadis un simple vecteur de transmission des résultats, la publication scientifique devient progressivement un outil d’évaluation individuelle et collective des scientifiques et des institutions qui les emploient avant de se transformer au début du siècle dernier en de véritables modèles économiques en pleine transition. Cette présentation analyse les dessous de la communication scientifique.

“The researcher has a “carnal” relation with the scientific publication. It is indeed through the article that he communicates his results and it is through his paper that he is estimated and the progression of his career depends upon profoundly. Formerly a simple vector of transmission of the knowledge, the scientific publication becomes gradually an individual and collective evaluation tool of the scientist and their institutions, before being transformed, at the beginning of the last century, into real economic models in full transition. This presentation analyzes the bottoms of scientific communication. “


Malawi has a number of researchers located in various scientific institutions throughout the country who use information available in different formats. Apart from these researchers, the country has also scholars, policymakers, teachers, extension workers and farmers who seek information for various usages. Some of the uses of the information are literature review, teaching and learning, extension, planning, decision making, access to markets for farm produces and community education. Providing access to relevant information involve a number of players such as librarians, communication and information experts and broadcasters. Access to the information must be timely and in the right format considering that there is now advanced technology. The paper, therefore, talks of the various ways of accessing relevant information in Malawi taking into consideration the available technology and the location of the information users. The paper also outlines the challenges faced by those involved in providing the needed information.

Ian Stewart. *Inter-Research Presentation and Open Forum*

Inter-Research is a small, single-owner publisher that produces 8 academic science journals of high quality and well-established reputation, in particular, the flagship journal *Marine Ecology Progress Series,* which
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in 2019 will celebrate its 40th anniversary. To begin this session, I will briefly introduce Inter-Research and what it does, specifically the processes an article goes through from submission for peer review to acceptance and publication. For the second and longer part, an Open Forum: here is your chance to discuss directly with a publisher and together with your colleagues those burning serials issues. The long-term economic viability of subscription publishing models versus Open Access models, price rises, future relevancy of academic journals as an information source, copyright and distribution control—the possibilities for a lively and interesting discussion are endless. I already have questions for you.

Sally Taylor, Wenjing Dong, Heike Lust, Saida Messaoudi, Pauline Simpson, Aida Sogaray, Jennifer Walton. IODE Associate Information Units: A new opportunity for marine information managers to participate at the global level.

How can the marine information management community participate more actively within the International Oceanographic Data and Information Exchange (IODE) Network? Although there are National Coordinators for Marine Information Management, there has been no other mechanism for IODE to communicate directly with other marine information professionals, and it has been a challenge for IODE to reach the broader marine information community. This changed in 2017 at the 24th session of the IOC Committee on IODE when the Committee approved the establishment of Associate Information Units (AIUs). Interested regional or national projects, programs, institutions or organizations with information activities can apply to become an AIU, and if approved, benefit from the ability to influence the IODE Committee decisions on global marine data and information initiatives. Representatives from the Joint IODE-IAMSLIC Group of Experts in Marine Information Management in a Transitional Capacity (GEMIM-in-T), which was tasked with designing and managing the application process, will present this new opportunity to conference attendees. They will review the Terms of Reference, outline the benefits, describe the application process, and share progress-to-date.
1. Call to order
   a. Called to order by Steve Watkins at 11:05 am
2. Introduction of Parliamentarian
   a. N/A
3. Approval of the Agenda
   a. Agenda printed in Program. Committee and Regional Group reports added to agenda in place of no.6. IAMSLIC/IODE collaboration covered in President’s report. Agenda approved.
4. Approval of Minutes from 42nd Annual Meeting in Merida, Mexico
5. President’s report (Steve Watkins)
   a. Available online. Summarized the actions taken over the year related to the five points of collaboration between IAMSLIC and IODE defined at the 2016 IAMSLIC meeting.
6. Treasurer’s report (Kristen LaBonte)
   a. Available online and on p.2-3 of the Program.
7. Aquatic Commons Board report (Sally Taylor)
   a. Available online.
8. Bylaws Committee report (Angela Clark-Hughes)
   a. Available online.
9. Conference Site Selection Committee report
   a. Available online.
10. Nominating Committee report (Michelle Leonard)
    a. Available online.
11. Resource Sharing Committee report
    a. N/A. The committee will sunset and an ad hoc task force will form as the need arises.
12. Web Site and Communications Committee report (Anne Moser)
    a. Big thanks to Carolina Monti for completing a very successful website redesign. Ruth Gustafson reports that there are currently 514 list subscribers. One hundred current members were not subscribed to the list. Steve Watkins has reconciled membership with list subscription. Discussion of moving to an opt-out model to avoid minimize unsubscribed members. There remains an issue with non-member conference registrants not being subscribed and not receiving important information leading up to the conference. More regional group websites have migrated to WordPress.
13. Archivist’s report
    a. Available online.
14. Proceedings Editor’s report
    a. Available online
15. Cyamus report (Maureen Nolan)
    a. Available online.
16. EURASLIC report (Olivia Diehr for Bart Goosens)
    a. Available online.
17. SAIL report (Angela Clark-Hughes)
   a. Available online.

18. Business from the Executive Board
   a. No old business

19. New Business
   a. No new business

20. Adjournment
   a. Sonja Kromann motioned to adjourn, Jeanine Scaramuzzino seconded. Meeting adjourned at 12:01 pm.

IAMSLIC 2017 Second Business Meeting Minutes - DRAFT
Thursday, October 26, 2017 - 11:30-12:30
43rd IAMSLIC Annual Conference

1. Call to order
   b. Called to order by Steve Watkins at 11:36 am

2. Introduction of Parliamentarian
   a. N/A

3. Approval of the Agenda
   a. Agenda printed in Program. Agenda approved without changes.

4. Membership Committee report (Kristen Labonte for Marie Pascale Baligand)
   a. Available online.

5. AFRIAMSLIC report
   a. Available online.

6. Latin America report
   a. Available online.

7. Pacific Islands region report
   a. Available online. Steve Watkins reports that all three above groups continue to have difficulty convening annual meetings in the region.

8. New Business
   a. Discussion of ways IAMSLIC can organize to support libraries and librarians that have been victims of natural disasters.
      i. Pre/post conference workshops
      ii. Central Coast Disaster Preparedness and Response Network (CCDPRN) is an example of support network.
      iii. Several examples of “pocket plans” available.
      iv. Kristen Labonte and Jean Thoulag will work on collecting resources for an IAMSLIC webpage.
   b. Kristen Labonte announced that the Guin Auction raised $1672 USD this year.
   c. Steve Watkins presented election results. Stephen Alayon is elected President-Elect (2019-2020) and Brian Voss is re-elected Secretary (2017-2019).
   d. Lisa Raymond suggested creating a compilation of institutional codes of conduct at international meetings.

9. Installation of New Officers

10. Acknowledgement of 2016-2017 Officers

11. Invitation to Entebbe, Uganda, 2018

12. Adjournment
   a. Steve Watkins adjourned the meeting at 11:57 pm.
1. **Call to order**
   a. Called to order by Steve Watkins at 3:07 pm
2. **Introduction of Parliamentarian**
   a. N/A
3. **Approval of the Agenda**
   a. Agenda approved
4. **Approval of the 2016 Executive Board minutes**
5. **President’s report - Steve Watkins.**
   a. Available online. Summarized the actions taken over the year related to the five points of collaboration between IAMSLIC and IODE defined at the 2016 IAMSLIC meeting and will go into more detail at the 1st Business Meeting. Needs for outreach to membership, discussion list updates, and committee work was also highlighted.
6. **Treasurer’s report - Kristen LaBonte.**
   a. Available online and on p.2-3 of the Program. Switched from QuickBooks to Google Docs saving money on overhead. Of the $24K Barrick Trust, $2K went to translation services in Merida and ~$21K is encumbered as Guin Travel funds. Kris Anderson’s Aquatic Commons fundraising effort resulted in ~$1900. The 2017 SAIL conference made money. A question of who needs to be affiliated on the IAMSLIC bank account was resolved with the agreement on the Treasurer and one Executive Board member. As Kristen’s term as Treasurer comes to a close in 2018, it was noted that the incoming Treasurer needs to have a local Wells Fargo branch (and needs to be a U.S. citizen). The Treasurer now does membership directory updates as well.
7. **Aquatic Commons Board report - Sally Taylor.**
   a. Available online. Sally took over as Chair in 2017. Big thanks to Joan Parker, Linda Pikula and Helen Wibley for their steadfast work with Aquatic Commons over the years. Board membership should perhaps better reflect regional representation. ASFA does not appear to be indexing Aquatic Commons content.
8. **Bylaws Committee report - Angela Clark-Hughes**
   a. Available online. No changes. It’s important to have the Past President as a member of the Committee.
9. **Conference Site Selection Committee report - Steve Watkins.**
   a. Available online.
10. **Membership Committee report - Steve Watkins.**
    a. Available online. The committee is in need of a new Chair.
11. **Nominating Committee report - Michelle Leonard**
a. Available online. Discussion of need for new/renewed efforts to recruit committee and board membership with greater outreach regarding roles, responsibilities and time requirements for various positions.

12. **Resource Sharing Committee report** - Steve Watkins
   a. The work on tutorials is complete. Borrowing activity has been down. There will be a proposal to sunset the Committee.

13. **Website and Communications Committee report** - Anne Moser
   a. Big thanks to Carolina Monti for completing a very successful website redesign. Ruth Gustafson reports that there are currently 514 list subscribers. One hundred current members were not subscribed to the list. Steve Watkins has reconciled membership with list subscription. Discussion of moving to an opt-out model to avoid minimize unsubscribed members. There remains an issue with non-member conference registrants not being subscribed and not receiving important information leading up to the conference. More regional group websites have migrated to WordPress.

14. **Archivist’s report**
   a. Available online.

15. **Proceedings Editor’s report** - Dorothy Barr
   a. Available online.

16. **AFRIAMSLIC report** - Steve Watkins
   a. Available online.

17. **Cyamus report** - Maureen Nolan
   a. Available online.

18. **EURASLIC report** – Olivia Diehr for Bart Goossens
   a. Available online.

19. **Latin America report** - Steve Watkins
   a. Available online.

20. **Pacific Islands region report** - Steve Watkins
   a. Available online.

21. **SAIL report** - Angela Clark-Hughes
    a. Available online.

22. **New Business**
    a. Steve Watkins proposes to merge the Membership and Nominating Committees and having one representative from each region on the merged committee. One benefit will be to streamline recruitment and communication between the boards/committees and new members. Currently, the Treasurer acknowledges payment and notifies new members of activation.
    
    b. Issues to be discussed in subsequent meetings: Are there ways IAMSLIC can organize to support libraries and librarians that have been victims of natural disasters? There is a need to codify the conditions under which IAMSLIC Executive Board members can waive their conference registration fees.

23. **Adjournment**
    a. Steve Watkins adjourned the meeting at 5:05 pm.
1. **Call to order**
   Called to order by Steve Watkins at 4:20 pm

2. **New Business**
   a. Are there ways IAMSLIC can organize to support libraries and librarians that have been victims of natural disasters?
      - Acknowledge that conditions and need differ between North America and other regions
      - Moral support vs. material support
      - Gather and organize existing disaster planning web resources and consider conducting or own webinar
      - Help with creating Pocket Plans
      - Emphasize the need for out of state emergency contacts
      - Include Active Shooter and AED training in these efforts
   b. Board Member conference registration member policy
      - There is currently no written policy
      - Waivers currently go to the President, President-Elect, Local Host, Treasurer and Proceedings Editor
      - Bylaws Article VII Section 4: Expenses of Officers and the Proceedings Editor: Officers of the Association and the Proceedings Editor shall not receive compensation for their day-to-day services to the Association. The Executive Board may, however, set an amount annually to support officers and/or the Proceedings Editor’s attendance at the annual business meeting of the Association, the amount to be not more than twenty-five percent (25%) of revenue derived from membership dues during that fiscal year.
      - Waivers for the aforementioned officers shall remain in place and the policy shall be documented in the Executive Handbook and conference planning resources.

3. **Adjournment**
   a. Steve Watkins adjourned at 4:46 pm.
Basic Parliamentary Procedures

1. Parliamentary procedure exists to facilitate the transaction of business and to promote cooperation and harmony.
2. All members have equal rights, privileges, and obligations. The majority has the right to decide. The minority has rights which must be protected.
3. A quorum must be present for the group to act.
4. Full and free discussion of every motion considered is a basic right.
5. Only one question at a time can be considered at any given time.
6. Members have the right to know at all times what the immediately pending question is, and to have it restated before a vote is taken.
7. No member can speak until recognized by the chair.
8. No one can speak a second time on the same question as long as another wants to speak a first time.
9. The chair should be strictly impartial.

Motions of Resolutions

Handling a Motion:

1. A member makes a motion. (lengthy motions or resolutions should be written out and given to the President before the business meeting. Motions presented at the 1st business meeting are normally not voted on until 2nd business meeting.)
2. Another member seconds the motion.
3. The chair states the question on the motion

Considering a Motion:

1. The members debate the motion.
2. A member who has been given the floor by the chair may introduce an amendment to the main motion. If seconded, the amendment becomes the question under consideration until it is put to vote and resolved, after which debate returns to the original, main motion.
3. The chair restates the motion and puts the question to a vote:
   "All in Favor of the motion please say aye."
   "Those opposed, please say nay."
4. The chair announces the result of a vote (adopted or lost).

Other Parliamentary Processes

1. A motion may be delayed by referring to the committee for additional work or tabled to allow for another action to happen before the motion is discussed further.
2. A vote to amend, refer to committee or table would happen before returning to vote on the initial motion.
3. The Parliamentarian will advise the President on other processes and procedures.

Adapted from: Parliamentary Procedure toward the Good Order of the University by Dr. John A. Cagle
http://www.csufresno.edu/comm/cagle-p3.htm